

THE CHURCH OF THE GOOD SHEPHERD
VESTRY ZOOM MEETING
Monday, August 17, 2020

Vestry Members Present: Jack Boyne, Jan Harris, Christie Barbee, Jamey Bass, Maggie Fyfe, Anna Howard, Caryn Meade, Michael Springston, Sheldon Smith, Rob Zucker, Cle Newsom-Registrar.

Absent: The Rev. Joyce C. Cunningham
Kevin LeCount
Chas Sharp
Kirk Royal, Parish Administrator
Caryl Fuller, Treasurer

Clergy and Staff Present: The Rev. Imogen Rhodenhiser

The meeting was called to order by Rev. Imogen Rhodenhiser at 6:10pm.

I. Opening Prayer:

Rev. Imogen led a prayer for our absent Vestry members and staff.

II. Approval of the July Minutes

A motion was made by Anna Howard to approve the July minutes. Seconded by Jan Harris. Motion carried.

III. Rector's Report (Verbal)

Rev. Imogen stated she had been thinking of how we could promote fellowship and suddenly, we were approved to meet in-person. The in-person outdoor services are limited to 25 people and that includes the clergy and anyone helping with the service. Reservations must be made prior to attending. Rev. Imogen had considered having 5-10 people meet in parishioners' homes, but once the outdoor in-person services were approved, that idea was tabled.

In-person Eucharist starts on August 30. Rob Zucker noted the improvement of the online services by displaying lyrics on-screen had been successful. Christie Barbee noted that someone suggested we video the in-person services instead of separately producing an in-church service. Rev. Imogen reminded us that the 25-person limit would include the videographer, so the more participants there are, the less space for worshipers. Also, the sound quality would be poor due to traffic noise.

IV. Interim Associate Rector's Report (Written report attached and made a part of these minutes)

Rev. Joyce's report starts on page 9 of the meeting package provided prior to this meeting. She was unable to attend this meeting in person because she was on vacation.

V. Senior Warden's Report (Written report attached and made a part of these minutes)

Jack Boyne's report starts on page 6 of the meeting package provided prior to this meeting. As noted in his written report, the Campbell University Law School partnership has begun and all is going as planned.

VI. Junior Warden Report (Written report attached and made a part of these minutes)

Jan's report starts on page 8 of the meeting package provided prior to this meeting. She stated there had been a delay in getting the broken stained glass window repaired as the worker was injured at another job. The window is currently boarded up for safety. Jan is working with parishioner Carolyn Manley on forming an Emergency/Disaster Preparedness Plan.

We have discovered a new HVAC repair needed to the seal on one of our pumps. Newcomb & Company submitted a bid for \$1200 for the repair. A motion was made by Jan, and seconded by Jamey Bass to approve this expenditure. Motion carried.

VII. Treasurer's Report (Written report attached and made a part of these minutes)

Jamey presented the financial recap for the month of July 2020. The Finance Committee did not meet this month, however the July report was circulated to the members and reviewed independently. Our parishioners' pledge and general offerings were approximately \$8,500 higher than budgeted. Year-to-date, our revenue is about \$15,000 ahead of the budget once the trust draw (\$25,000) that was budgeted but not taken is factored in. Similarly, the expenses continue to be under budget. Please refer to the Finance Committee Notes for details.

VIII. Approval of Financial Audit Report (Written report attached and made a part of these minutes)

The 2019 CGS Financial Audit Report was discussed last month but we did not formally approve the report. Jack made the motion to approve the 2020 Audit report, which was seconded by Jamey. Motion carried.

IX. Online/In-Person Worship-Debrief and Discussion

Please refer to earlier notes in these minutes. Jack noted that we had had many reservation requests. Christie noted it is not easy to make a change in the reservation system. It was suggested that we purchase a small Public Address (PA) system for the outdoor services.

X. Vestry Committees

Jack asked the Vestry members to re-engage with their assigned committees; especially the Stewardship Committee since that time of the year is fast approaching. Christie noted that she and Frank Fee would meet sometime after Frank's shoulder surgery. The Brunswick Stew dinners have been successful in the past but will be impossible to gather this year, due to COVID-19. Instead, it was suggested that we have parishioners come to the church to bring their pledge card, and pick up some Brunswick Stew to go. The Diocese is putting together a Stewardship package for all of its churches.

Anna Howard, who works with the Communications Committee, stated the clergy and staff have done such a wonderful job with the communications, what ideas did anyone have that her committee could do for the next 3 months? Caryn Meade echoed the question for the Worship committee. Rev. Imogen suggested that Anna meet with Kirk Royal to see what help they could offer with the newsletter and website updates. Likewise, she suggested the Worship committee could meet about how to handle the Eucharist on August 30 and thereafter.

XI. Partnership Updates

Please refer to the Senior Warden's written report for updates on our new partnerships. Maggie Fyfe offered to help with the Growing Together Preschool.

One Wake: There have been calls to our parishioners inquiring if anyone needed help with voter registration. Based on some of the feedback various Vestry members have heard, some of the callers are not following the training provided by One Wake. It has caused confusion, and in some cases resentment, among our parishioners. For example, in at least one case the caller asked the parishioner "how she planned to vote" meaning in-person or by absentee ballot. However, the parishioner understood it to mean which candidate did she plan to vote for. Rev. Imogen asked if Maggie would be a resource for callers who need further training.

XII. Nominate Additional Delegate for Diocesan Convention

Christie made a motion to elect Martha Hays to be an additional delegate for the upcoming Diocesan Convention, and Harry Johnson to be an alternate. Jamey seconded the motion. Motion carried.

XIII. Parish Calls/Phone Tree

Jack suggested we have another round of parish calls to see how our parishioners are doing, and if they had any questions. Anna asked that we inquire as to how they would like to communicate with the CGS; emails, phone calls, website, newsletters,

or texts. Jan agreed that if we develop an official phone tree (separate issue than the parish calls) we would need to know the preferred method of communication. Christie further noted that our records need to be updated with correct phone numbers and email addresses. She suggested we may want to consider a mailing to anyone who we do not have accurate contact information and ask for updated information.

XIV. 2020 Vestry Nominations

There will be 4 Vestry members rotating off at the end of 2020. Normally Vestry members are elected at the annual meeting that would be held in January 2021. Jack provided guidance from the NC Diocese on ways to deal with vestry elections in the absence of annual parish meetings: 1) leave expired positions vacant or 2) the existing vestry may fill vacancies on its own; or 3) leave the expiring positions vacant until we can actually hold an annual meeting. As noted: "Bylaws governing the conduct of vestry business, including the manner for filling vacancies on the vestry, can be adopted by the vestry alone." However, the Diocese must approve all new or revised vestry bylaws before they take effect.

XV. Closing Prayer

Rev. Imogen led us in a closing prayer.

Jan made a motion to adjourn the meeting, which was seconded by Rob. The motion passed and the meeting was adjourned at 7:28pm.

Respectfully submitted:

Cle E. Newsom

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Registrar