

THE CHURCH OF THE GOOD SHEPHERD
VESTRY ZOOM MEETING
Monday, November 16, 2020

Vestry Members Present: Jack Boyne, Jan Harris, Christie Barbee, Jamey Bass, Maggie Fyfe, Anna Howard, Caryn Meade, Chas Sharp, Michael Springston, Sheldon Smith, Rob Zucker, Cle Newsom-Registrar.

Absent: None

Clergy and Staff Present: The Rev. Imogen Rhodenhiser
Rev. Joyce C. Cunningham
Rev. Brooks Graebner

The meeting was called to order by Rev. Imogen Rhodenhiser at 6:00pm.

I. Opening Prayer:

Rev. Imogen led us in prayer.

II. Approval of the August Minutes

A motion was made by Anna Howard to approve the October minutes and the November agenda as amended. The agenda was amended to move the Financial report as the first order of business. Seconded by Jan Harris. Motion carried.

III. Finance Report (Written report attached and made a part of these minutes)

Jamey Bass reported that for the first time since March 2020, our income was less than budgeted for the month of October. However, our year-to-date numbers indicate the church is ahead of budget by approximately \$19,000. This figure does not include the forgiveness of the PPP loan of \$83,000, which is expected by the end of 2020.

The Finance Committee recommends that the bequest from Kevin LeCount be used toward a principal curtailment toward the PLC loan. Senior Warden Jack Boyne wants to wait until the end of the year to see if any funds are needed for operations. He wants to end the year with a balanced budget.

Please refer to the Finance Committee Notes, Analysis of Revenues & Expenses, Balance Sheet and Additional Financial Items for details.

IV. Rector's Report (Written report attached and made a part of these minutes)

Rev. Imogen presented a detailed list of responsibilities and contacts during her parental leave. Other elements of her Rector's Report are discussed in Sections XII and XII herein.

V. Associate Rector's Report (Written report attached and made a part of these minutes)

Rev. Joyce's report shows the many meetings she attended during October. She recommends we consider partnering with Communities in Schools, which offers at-risk students the support they need to graduate high school and prepare to enter the workforce or attend college. Rev. Joyce also mentioned that volunteers are needed at Transitions (formerly known as Hospice) for tasks that do not require a nursing background. No decisions were made at this meeting.

VI. Senior Warden Report (Written report attached and made a part of these minutes)

Jack anticipated the contract with the Campbell University Law School for the spring semester would be signed soon. The terms will be the same as the fall semester agreement. Updates on the Raleigh Boychoir and Raleigh Mennonite Church can be found in his written report.

Frank Fee and Christie Barbee spearheaded the Stewardship Committee this year that had to creatively adjust to the COVID 19 restrictions. They organized testimonies from parishioners, webinars from clergy and Commitment Sunday with Drive-Thru Brunswick Stew. There were many volunteers for the food items, including 10-12 folks who made pimento cheese. They are still tabulating the pledges. As of the date of the Vestry meeting, the online pledges had not been included. Further information will be available at the December Vestry meeting.

VII. Junior Warden Report (Written report attached and made a part of these minutes)

Jan reported that the ramp railings were to be installed the date of the Vestry meeting. The new MERV13 air filters have been installed that will allow a masked quartet singing in the church for taped worship services. Air will be "exchanged" 6-7 times per hour. Other details can be found in her written report.

VIII. Approval of Trustees' Appointment of Jack Boyne as Trustee

A motion was made by Jan and was seconded by Sheldon Smith to appoint Jack Boyne to the Endowment Fund Board of Trustees. Motion carried. Jack will serve a 5-year term.

IX. Diocesan COVID-19 Reopening Status

Rev. Imogen briefly discussed the reopening status with no more than 10 people indoors (including worship participants and technical staff), and no more than 25 people outdoors at our 8am and 10am services.

X. Vestry Nominations and Elections, including Warden Positions

One of the Diocesan-approved Vestry nominations/election methods is for our current Vestry members, including the retiring members, to elect four (4) new members from a slate of nominations. The four (4) retiring members will reach out to other parishioners for possible replacements. A suggestion was made to also

open nominations from the full congregation. Candidates must be a “member in good standing”. An election would take place at the end of January 2021.

Rev. Imogen stated she has had a few conversations with Vestry members regarding the Senior and Junior Warden positions. The Rector chooses these two positions. She asked that if any current member of the Vestry had an interest in serving as one of the Wardens, to let her know. She thanked the retiring Wardens for their hard work.

XI. 2021 Budget and Annual Meeting

The Finance Committee will have a preliminary budget ready for discussion at the December 2020 Vestry meeting. As our financial resources improve, we hope to give back to the community in the form of greater outreach. The Outreach Committee will provide their recommendations for 2021. The virtual Annual Meeting is currently scheduled for January 24, 2021.

XII. Approval of Rector Housing Allowance

Rev. Imogen asked the Vestry to approve her housing allowance for 2021 of \$25,000. Anna Howard made the motion to do so and Sheldon seconded. Motion carried.

XIII. Provisional Approval of Healthcare Coverage/Compensation Change

Rev. Imogen, in accordance with her Letter of Agreement, asked the Vestry to provisionally approve healthcare coverage for herself and her family for 2021. She is currently on her spouse’s insurance policy; however the judge he works for was not re-elected. Christie Barbee made the motion to provisionally approve the PPO80 Plan that CGS offers, and Maggie Fyfe seconded. Motion carried.

XIV. Communications Survey

Anna Howard presented the proposed survey to be sent to parishioners to ascertain which method of communication from the CGS is preferred. The Vestry agreed it was ready for publication.

XIV. Closing Prayer

Rev. Joyce led the group in our closing prayer with special blessings for the Rhodenhiser family.

The meeting ended at 7:15pm with the Vestry continuing into executive session.

Respectfully submitted:

Cle E. Newsom

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Registrar