

THE CHURCH OF THE GOOD SHEPHERD
VESTRY RETREAT MEETING
Friday, January 24, 2020

Vestry Members Present: Christie Barbee, Jamey Bass, Jack Boyne, Maggie Fyfe, Jan Harris, Anna Howard, Caryn Meade, Chas Sharp, Michael Springston, Sheldon Smith, Rob Zucker, Caryl Fuller-Treasurer and Cle Newsom-Registrar.

Absent: Kevin LeCount

Clergy Present: The Rev. Imogen Rhodenhiser
The Rev. Joyce C. Cunningham

The meeting was called to order by Rev. Imogen Rhodenhiser at 7:30pm.

Opening Prayer:

Rev. Imogen opened the meeting with a prayer for wisdom and love.

Introductions

The Vestry members, ex officio officers and clergy, old and new, introduced themselves with a focus of what they hoped to receive by serving on the Vestry and what they hoped to give by serving. We ended the sharing session at 8:25pm, and learned we had similar goals and together, with teamwork, we should have a successful year in service to the CGS.

Approval of the Minutes:

A motion was made by Anna Howard to approve the December minutes. Seconded by Christie Barbee. Motion carried.

Rector's Report (Written report attached and made a part of these minutes)

Rev. Imogen read an email from Rev. Dr. Bob Sawyer expressing his appreciation in participating in the funeral for Mr. Lindsay Hoch. He offered support and encouragement to our new Rector. Her report recounts her various meetings (held and upcoming). The Vestry was particularly interested in her upcoming Lenten visit to Christ Church, Raleigh. Additionally, Rev. Imogen's report included what she is thankful for and what she is working toward in the next month and in 2020.

Rev. Imogen explained that according to the diocesan canons, the Rector nominates the Warden positions, and the Vestry approves them. She placed Jack Boyne as Senior Warden and Jan Harris as Junior Warden into nomination. A motion was made by Jamey Bass to approve nominations for the Wardens. Seconded by Caryn Meade. Motion carried.

Senior Warden's Report (No written report submitted)

Jack stated it was an honor to serve as the new Sr. Warden, and that he is looking forward to working together with the Vestry to continue to "make good things happen" at Good Shepherd.

Junior Warden's Report (No written report submitted)

Jan stated we had replaced many of the lights in the church, and hopes to have the rest replaced by Easter. The total cost of all of the new lights is approximately \$2700.

There is a paragraph in the new Parish Hall rental contracts that need to be switched from the Parishioner version to the Non-Parishioner version, and vice versa. This was a clerical error. She asked permission to revise both rental contracts accordingly and the Vestry gave their verbal approval.

Jan stated we have a donor for the cost of the survey that will be required by the City of Raleigh for the Rain Garden. Once the survey is done, we can then continue with the plans to complete the garden.

Treasurer's Report (Written report attached and made a part of these minutes)

Treasurer Caryl Fuller is excited about 2020. The December Financials were reviewed. A motion was made by Jamey Bass to approve the December report. Seconded by Maggie Fyfe. Motion carried.

2020 Budget (Written report attached and made a part of these minutes)

The 2020 proposed Budget was also discussed as to its reasonableness and its changes from the 2019 budget. The new 2020 proposed Budget includes new accounts for the Sure Foundation (income) and Family Ministry (expenses). This year, instead of reflecting a netted amount (income subtract expense=either a loss or a "gain") in the income only or expense only section of the financial statements/budget, the more proper reflection is to show the designated income for an item under Revenue, and the designated expense for the same item under Expenses. An example is Fellowship where the budgeted revenue is \$3,140 and the budgeted expense is \$2,750. Another change concerns Outreach. In past years, a portion of the revenue was dedicated to the Rector's Discretionary Fund each month. This year, such funds are designated to go to Church Mission/Beyond Our Doors in the amount of \$6,000 and to Cheshire House and Habitat for Humanity in the amount of \$5,500. We restored \$1500 to be used toward Adult educational programs with an example being Lenten speakers. There is a large increase in the Music expenses, but \$7000 of that budgeted expense is to clean the organ pipes in 2020. Recent renovations in the church have created dust and it is time to clean the organ pipes. We restored \$1000 to the Library and Archives expenses.

Another source of increased budgeted expenses is the office Telephones and Computer expenses. Monthly fees are included in this amount, as is new equipment for new staff members. Overall, the Property Maintenance budgeted expenses are increased over last year due to anticipated monthly amounts needed for upkeep to the building and grounds. There are contracts for property maintenance included in the \$20,490 figure.

The budget being presented tonight is the Operating Budget, which requires the Vestry approval. The Capital Budget, which includes payments to the bank for the Parish Life Center loan, is a separate budget. A question was raised about the \$25,000 budgeted revenue/draw from the Trust Fund. The Trust fund produces more than sufficient income

due to its investments to cover the draw of \$25,000. The proposed 2020 Budget reflects a \$10 income amount at the end of the year with only a \$25,000 draw from the Trust fund. In years past, the budget was a “deficit budget”, ending the year with a negative number. Being able to budget wisely with income and expenses, a balanced budget is the goal of any organization and the Vestry reaffirmed its commitment to continue this “best practice”.

A motion was made by Jamey Bass to approve the 2020 Operating Budget. Seconded by Jan. Motion carried.

The meeting was adjourned at 9:24pm.

Respectfully submitted,

Cle E. Newsom

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Registrar