

THE CHURCH OF THE GOOD SHEPHERD
VESTRY MEETING
Monday, February 11, 2019

Vestry Members Present: Don Blankenship, Jan Harris, Sheldon Smith, Jack Boyne, Ed Sharp, Michael Springston, Van Giersch, Caryn Meade, Maggie Fyfe, Duke Fentress, Caryl Fuller

Absent: Jamey Bass, Kevin LeCount

Clergy Present: The Rev. Canon Patricia Grace, The Rev. Dr. Cheryl McFadden

The meeting Called to Order by Rev. Pat Grace at 6:15 PM

Dwelling in the Word: The vestry spent some time reflecting on John 2:1-11.

Introduction of Cle Newsom, registrar: Cle could not be at the meeting due to illness. She will begin her term in March.

- I. Minutes – January 26, 2019
 - a. Recording of electronic vote for January 3rd minutes

Approval of the Minutes: Moved by Jack Boyne, supported by Van Giersch to approve the minutes of January 26, 2019. Motion carried. The Interim rector recorded the electronic (email) vote approving the January 3, 2019 minutes. (The minutes were approved by the members of the 2018 vestry, who attended that meeting. Ten votes for approval, one member, not responding.)

Rector's report

The written rector's report was shared with the members. Rev. Pat asked for approval of two housing allowance resolutions to cover 2019 for herself and Rev. Cheryl McFadden. These resolutions are attached to these minutes and will become a permanent part of the record. For Rev. Pat: Moved by Ed Sharp, supported by Jan Harris, to approve the housing allowance of \$18,000 for 2019. Motion carried. For Rev. Cheryl: Moved by Ed Sharp, supported by Jan Harris, to approve the housing allowance of \$\$42,634 for 2019. Motion carried.

Finance Report

Caryl Fuller shared the report of final revenues and expenses for 2018. The actual deficit for 2018 was \$151,461. The report for year end 2018 is attached and a permanent part of these minutes.

Caryl also reported that the loan for the building project was being refinanced with BB&T. The proposal is to renew the note for seven years, at the current rate of interest, with us paying the interest monthly and planned payments on the principal of

approximately \$100,000. Caryl and Jamey Bass are working with the bank and will also present the proposed plan to the Standing Committee as required by the canons. There is some additional discussion to be done, concerning whether the note will be renewed for seven or ten years. Caryl noted that we made need to address the payments on the principal with additional fundraising.

Moved by Van, supported by Jan to accept the Financial report. Motion carried.

Caryl brought the vestry up to date on where we are with the 2019 Budget. We continue to work toward a zero deficit, but are finding this difficult to do.

Senior Warden Report (Written report provided)

Don reviewed his written report. He discussed the need to meet to review the Search Committee's work on the profile for the search process. Plans were confirmed for the vestry to review and approve the profile on the evening of February 26, 2019. Meredith Swindell will send the report out electronically before the meeting.

Junior Warden Report (Written report provided)

Jan Harris reported that her Sunday morning announcements had resulted in seven people stepping up to help with building and grounds needs. This is a victory! She also discussed a meeting held with an event planner, who is interested in working with us to schedule the building for use and to generate revenue. The prospects sound very encouraging. She will be back to the vestry when the event planner provides a more formal proposal for working with us.

Stewardship Report

Jack Boyne reported that we have now raised \$580,272 in pledges as of today. This amount has not been updated in the budget, as we are keeping the amount budgeted at \$560,000 to accommodate any unpaid pledges for 2019.

Fellowship Report (Written report provided)

Membership report

Rev. Pat reported that she has calculated the Average Sunday Attendance figure for 2018, which is 227. This is better than we thought it would be. (Down from 274 in 2017). Rev. Pat noted that the staff and lay leaders were working on finalizing the parochial report which is due on March 1st.

Mary Beth Fee Center Report (Written report provided)

Jan Harris reported on the successful retreat held on 2/2/19 with the oversight committee of the Mary Beth Fee Center, clergy and interested lay leaders. The goal of the Center is to nurture and enhance the culture of caring for each other – both inside and outside the church.

Search Committee Update

Sheldon Smith gave the report. The Search Committee has been hard at work compiling the results of the congregational meetings. Pastoral care, youth ministry were rated high as needs and wants of the parish. The Committee is working to finalize the OTM profile (Office of Transition Ministry) to present to the vestry. When this profile is approved, we will then open up the position for applications to be received in March and April.

Associate Rector Report (Written report provided)

Executive Session

Moved by Ed Sharp, supported by Jan Harris to move into Executive Session to discuss personnel issues. Motion carried. The Rev. Cheryl McFadden was excused.

The vestry approved by consensus a two month severance offer for the Parish Administrator, contingent upon her cooperation with Randy Coupland to handle the transition to his leadership in the financial administration area.

The vestry approved the following for the Profile for the Search process: the Church of the Good Shepherd would provide health insurance for the clergy person + one (clergy and spouse). Motion made by Ed Sharp, supported by Jan Harris. Motion carried unanimously.

Respectfully submitted,

The Rev. Canon Patricia Grace
Interim Rector