

Finance Committee Notes

May 2020

- Due to Covid-19 the committee did not have an in person meeting this month. The reports were circulated to the committee via email and comments and/or notes are recorded below.

- I. Treasurer's Report- Caryl Fuller presented the April financial statements which were reviewed (see attached).

There were no in-person services for the entire month of April which would have included Palm Sunday and Easter services. This resulted in a significant drop in general offering revenue (received about \$5,700 vs \$20,000 budgeted), however, due to the generosity of our parishioners our pledge revenue was fairly close to what was budgeted. For the month pledges were off a little more than \$6,000 (we received \$44,000 vs \$50,000 budgeted). Our pledge revenue was actually up slightly from April of last year so thank you to everyone for continuing to send your gifts in during this difficult time. For the year, our total revenue is off just over \$7,500 from what was budgeted to this point. Considering all that is going on that is a blessing.

Our expenses were under budget again this month but only by about \$1,600. The main reasons that our expenses were not lower were that we had a couple of bills including the electric bill that the March and April payments were booked in April as well as the purchase of two laptop computers for employees. This resulted in a net loss for the month of about \$4,500. For the year we are still positive by about \$8,400.

- II. Old Business –
 - a. As reported last month, there was a concern over office supply spending. Caryl has been reviewing expenses with the staff and several items were moved from the office supply line to other areas. This is an ongoing process.
 - b. As noted last month, the church submitted an application to BB&T/Truist for the Payroll Protection Program on April 7th. The church received \$83,000 on May 13th from this program and will be working to ensure that the funds are used such that the whole amount is forgivable. These funds will mostly be used to pay salaries and benefits with some funds going to interest and utility payments. These funds will obviously help offset the expected continued shortfall in budgeted revenue while we navigate this Covid-19 crisis.

The next committee meeting is TBD



THE CHURCH OF THE GOOD SHEPHERD
Treasurer's Report
 May 15, 2020

FINANCIAL RECAP FOR APRIL 2020

	CURRENT MONTH				YEAR-TO-DATE			
	Actual	Budgeted	Difference <i>(red=unfavorable)</i>	PY Actual	Actual	Budgeted	Difference <i>(red=unfavorable)</i>	PY Actual
REVENUE								
Pledge	43,828	50,000	(6,172)	43,625	248,129	234,500	13,629	226,288
General Offering	5,713	20,000	(14,287)	11,114	24,529	45,500	(20,971)	36,705
Sure Foundation Fund Draws	3,985	3,985	0	0	12,330	12,330	0	0
Trust Draws	0	0	0	0	0	0	0	0
Other Income	1,775	1,520	255	1,979	6,375	6,580	(205)	10,294
TOTAL:	55,302	75,505	(20,203)	56,717	291,362	298,910	(7,548)	273,287
EXPENSES								
Diocesan Support	7,392	7,392	0	7,388	29,568	29,568	0	29,552
Outreach	0	125	125	100	5,970	6,000	30	400
Clergy & Programs	25,637	27,050	1,414	26,057	99,861	106,822	6,961	107,485
Clergy & Programs Support	13,463	12,135	(1,328)	7,858	52,278	47,560	(4,718)	50,266
Property	13,330	14,735	1,405	12,165	50,337	64,025	13,688	54,542
TOTAL:	59,821	61,437	1,616	53,568	238,013	253,975	15,961	242,245
NET CASH FLOW	(4,520)	14,068	(18,587)	3,150	53,349	44,935	8,413	31,041

	YTD CURRENT YEAR	PRIOR YEAR
ASSETS		
Operating Accounts	240,964	90,909
Shepherd's Vision Account	41,536	12,682
Receivables	5,479	10,481
Fixed Assets	7,280,352	7,508,054
TOTAL ASSETS:	7,568,331	7,622,126
LIABILITIES		
Loan Payable	625,000	740,000
Accounts Payable	0	4,372
Fund Principal & Excess Cash	5,854,580	6,032,916
Restricted Funds	1,088,751	844,838
TOTAL LIABILITIES:	7,568,331	7,622,126

Additional Financial Items

- I. The loan with BB&T on the parish life center is at \$625,000 with 6 principal payments due annually of just under \$106,000. The next payment is due in April of 2021. Interest payments have averaged about \$2,223/month so far this year. The Shepherd's Vision checking account had just under \$41,500 at the end of April meaning we have sufficient funds in the account to cover interest payments through the beginning of next year. In addition the church will be able to use funds from the Payroll Protection Program to pay two interest payments in June and July.
- II. The Sure Foundation campaign last year was a success with over \$317,000 pledged. \$148,000 of that was used for the principal payment due on the PLC loan this year and for interest payments on the loan through 2020. Currently, we have just over \$25,000 budgeted to be used in 2020 on general operations and an additional \$18,000 budgeted for the youth director position. If those figures hold true there would be approximately \$103,000 left over at the end of 2020 that could be used for capital and operations expenses if needed and \$22,000 reserved to pay youth position's salary.
- III. The Endowment Fund Trust had a market value of \$1,697,656 at the end of March with \$297,508 being unrestricted and could be used if necessary for operations or capital needs (\$41,128 is unrestricted for outreach as well). Additionally, the Tower Fund becomes unrestricted for capital needs in March of 2021. As of the end of 2019, the market value of that fund is \$256,998.