

Finance Committee Notes

April 2020

- Due to covid-19 the committee did not have an in person meeting this month. The reports were circulated to the committee via email and comments and/or notes are recorded below.

- I. Treasurer's Report- Caryl Fuller presented the March financial statements which were reviewed (see attached).

There were two big items this month. First, all in-person activities at the church were cancelled effective March 12th due to covid-19 which resulted in 3 of 5 regular Sunday in-person services being cancelled. This had a significant negative impact on church revenue for the month. Revenue fell short of budgeted expectations by almost \$21,000. Fortunately, budgeted expenses were almost \$11,000 better than budgeted. It should be noted that of that \$11,000, \$4,000 was a billing issue and our budgeted electricity bill did not hit our account in March. That being said the net impact was only about \$10,000 to the negative. This will be an ongoing issue as at the time of this report it is expected that services will continue to be interrupted until at least May 15th.

The other concern revolves around office supplies. We have now spent almost 50% of what was budgeted for the year in only 3 months. This was discussed at length with several committee members making inquiries. Caryl is investigating what exactly has caused this and will report her findings along with any suggestions to curtail these expenses going forward.

- II. Wardens Report- Jan has continued her work in getting the PLC air conditioner issue resolved. Newcomb has changed their initial recommendation for replacing a component of the chiller at a cost of \$16,000 and instead now is recommending a repair that will be significantly less expensive. However, they also found that we have a compressor that needs to be replaced. This caused the total cost estimated to increase to just over \$17,700. Jan and Leon reviewed this information and were comfortable with it. It was then brought to the attention of the Buildings and Grounds Committee which gave their approval for the additional expense.
- III. New Business-Jamey reported that the church has submitted an application through BB&T/Truist for the Payroll Protection Program. The church should be eligible for a forgivable loan in the amount of just over \$80,000 to help pay employees during this time of uncertainty while services are disrupted due to covid-19. At the time of this report the bank is waiting on more government funding before it is able to forward our application on to the Small Business Administration who is in charge of this program.

The next committee meeting is TBD



THE CHURCH OF THE GOOD SHEPHERD
Treasurer's Report
 April 14, 2020

FINANCIAL RECAP FOR MARCH 2020

	CURRENT MONTH				YEAR-TO-DATE			
	Actual	Budgeted	Difference <i>(red=unfavorable)</i>	PY Actual	Actual	Budgeted	Difference <i>(red=unfavorable)</i>	PY Actual
REVENUE								
Pledge	32,211	50,000	(17,789)	45,196	204,300	184,500	19,800	182,663
General Offering	5,391	8,500	(3,109)	11,418	18,816	25,500	(6,684)	25,592
Sure Foundation Fund Draws	3,985	3,985	0	0	8,345	8,345	0	0
Trust Draws	0	0	0	0	0	0	0	0
Other Income	1,500	1,520	(20)	3,445	4,600	5,060	(460)	8,315
TOTAL:	43,087	64,005	(20,918)	60,059	236,061	223,405	12,656	216,570
EXPENSES								
Diocesan Support	7,392	7,392	0	7,388	22,175	22,175	0	22,164
Outreach	3,970	3,625	(345)	300	5,970	5,875	(95)	300
Clergy & Programs	24,596	27,675	3,080	25,272	74,224	79,771	5,547	81,428
Clergy & Programs Support	12,344	12,565	221	10,872	38,633	35,425	(3,208)	42,407
Property	8,454	16,460	8,006	11,787	37,007	49,290	12,283	42,377
TOTAL:	56,756	67,717	10,961	55,619	178,009	192,536	14,527	188,676
NET CASH FLOW	(13,669)	(3,712)	(9,957)	4,440	58,052	30,869	27,183	27,894

	YTD CURRENT YEAR	PRIOR YEAR
ASSETS		
Operating Accounts	244,278	90,957
Shepherd's Vision Account	43,734	16,011
Receivables	3,065	10,326
Fixed Assets	7,280,352	7,508,054
TOTAL ASSETS:	7,571,429	7,625,348
LIABILITIES		
Loan Payable	625,000	740,000
Accounts Payable	0	5,788
Fund Principal & Excess Cash	5,859,603	6,031,702
Restricted Funds	1,088,790	847,858
TOTAL LIABILITIES:	7,573,393	7,625,348

Additional Financial Items

- I. The loan with BB&T on the parish life center is at \$625,000 with 6 principal payments due annually of just under \$106,000. The next payment is due in April of 2021. Interest payments have averaged a little more than \$2,400/month so far this year. The Shepherd's Vision checking account had just under \$46,000 at the end of February meaning we have sufficient funds in the account to cover interest payments through the beginning of next year.
- II. The Sure Foundation campaign last year was a success with over \$317,000 pledged. \$148,000 of that was used for the principal payment due on the PLC loan this year and for interest payments on the loan through 2020. Currently, we have just over \$25,000 budgeted to be used in 2020 on general operations and an additional \$18,000 budgeted for the youth director position. If those figures hold true there would be approximately \$103,000 left over at the end of 2020 that could be used for capital and operations expenses if needed and \$22,000 reserved to pay youth position's salary.
- III. The Endowment Fund Trust had a market value of \$1,963,308.52 at the end of 2019 (this will be updated next month to show the changes in the first quarter of 2020) with \$339,002.18 being unrestricted and could be used if necessary for operations or capital needs. Additionally, the Tower Fund becomes unrestricted for capital needs in March of 2021. As of the end of 2019, the market value of that fund is \$300,234.43.