

Interim Associate Rector Report
Church of the Good Shepherd
September 2020

Parish, Worship, and Liturgical Life

- Presided or preached in videotaping of Sunday Morning Prayer and in-person outdoor Eucharist
- Presided at weekly Wednesday Evening Prayer via Zoom
- Participated in meetings on Online Worship

Pastoral Engagements

- Provided pastoral care by telephone and socially distant

Adult Christian Formation

- Held Adult Christian Formation meeting
- Held Sacred Ground Facilitators meetings

Lynn Hoke, Carolyn Manley, Morgan Vickery and myself will be the co-facilitators of this spiritual formation offering. Two Dialogue Circles are being offered: (1) Wednesdays from 10:00 – 12:00noon; (2) Thursday evenings from 7:00-9:00pm. The minimum of 6 people for each Dialogue Circle has been met; however, there are still openings available in each Circle. Information and registration links continue to be available in the weekly Parish Newsletter.

Diocesan – I participated in the following via Zoom:

- Attended weekly Clergy / Lay calls focusing on relating Diocesan guidelines for operating in time of pandemic
- Attended Diocesan Clergy of Color meeting

Wider Community

- Attended ONE Wake Countywide Leaders meeting

Personal Development / Education

- Spiritual Direction
- Attended webinars on:
 - Higher Ground Conversations: Becoming Beloved Community NOW with Bishop Curry
 - Preaching to the Vocal Opposition
 - Anglican Social Ethics and the Search for Justice
- Took 2 weeks vacation

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Look Ahead

- Continuing the conversation on Adult Christian Formation – September 24th
- Begin Sacred Ground – Wednesday morning - October 7th / Thursday evening - October 8th
- ONE Wake Founding Assembly

Respectfully submitted,
The Rev. Joyce Corbin Cunningham
20 September 2020

Senior Warden Report September 2020

Meetings

- Rector's weekly staff meetings
- Wardens meeting
- Finance Committee Meeting
- Online Worship team
- Core Outreach Ministry team

Campbell University Law School

Classes are proceeding without incident and this group has been a pleasure to work with. We detected and corrected a payment issue and expect all future payments to be made in a timely manner.

Raleigh Boychoir (RBC)

The RBC has sold their previous facility and is working with our Director of Music Ministries to begin moving their materials into the Duncan-Giersch PLC. While we have agreement on all key items, a full contract has not been developed and we hope this will be completed in late September. Efforts are underway to help the RBC begin rehearsals in a way that meets COVID-19 safety protocols.

Raleigh Mennonite Church (RMC)

Thanks to the work of Will Cherry's firm, a draft lease agreement has been provided to RMC, which will form the basis for this new partnership with Good Shepherd.

Online Worship

After several online Sunday service delays, an Online Worship Team was formed at the request of the Rector to see how to make these efforts run more efficiently. We have since taken steps to simplify our process, while also switching to a more user-friendly video-editing tool. A number of parishioners have volunteered to serve as video editors to spread the workload. Each week we will be alternating a spoken service with a singing service and are making other changes to reduce the overall preparation time.

Outreach Calls

Thanks to Christie Barbee and Lynn Wiss for organizing another round of calls to our congregation. These calls are meant to check in with our members to see if they need any support and confirm they are receiving our Good Shepherd emails and newsletters.

Finance

Finances for the month of August and YTD have been sound, considering we've had no in-person worship for nearly 6 months. Our pledge contributions continue to be above budget for the month and the year, which has helped offset shortfalls in our General Offering. The vestry elected not to take a scheduled draw of \$25K from the CGS Trust in July, negatively impacting our budgeted YTD revenue. Expenses have remained below budget for the month and the year.

Faithfully submitted,

Jack Boyne, Senior Warden

Jr. Warden Report
September 2020

Meetings: Weekly Diocesan reopening Zoom meetings

Weekly CGS staff meetings (missed one)

Monthly Wardens meeting with Imogen

Meeting with Carolyn Manley to develop a 1st draft of an Emergency Preparedness Plan for CGS (ongoing until complete)

Met with Bobby Gregory concerning replacement of broken church exterior ramp railings
Rain Garden w/Nancy Daly and Sarah Waickowski (from NCSU)

Working on: 2021 Budget items

Lower stained glass from church porch is in the hands of its restorer. Likely still a few weeks out on completion.

Continue to battle with our air conditioning units.

Have let Dwayne Holloway know he can proceed with Café refurbishment – paint & upholstery at this time.

Rain Garden – we are waiting on new price quotes from the contractor based on City requirements. Then we will have to reapply for City permits before we can proceed. I do not know what the cost overruns may be, but the Vestry will be apprised prior to anything moving forward.

Pastoral Care

Calls continue to be made and cards are sent regularly to those members who are sick, in senior and group care facilities, or anyone Lynn Wiss knows of who needs special care. We are unable to provide meals or visits due to COVID-19 restrictions. Lynn has shared information with the clergy about requests for the Eucharist.

We are in the process of calling the entire parish to check in on members and to find out if there are any needs and opportunities for the church to provide assistance. As we make contact, we confirm home address, phone and email. This helps keep our records up to date and it will be especially important for our upcoming stewardship campaign. Most of our callers from April agreed to help again but we have had some who declined. There will be a request in this week's newsletter for additional volunteers. We hope to complete all the calls this month.

I am working in coordination with Anna Howard and the Communications Committee to ensure that we get requests for changes or corrections to the correct person.

It is important to remember that pastoral care goes beyond our elderly or seriously ill parishioners. Recent studies have found that young people ages 18-35 are experiencing serious mental health and anxiety issues during the pandemic. Lynn Wiss is going to work with Terrill Lloyd to plan ways we can reach out to this demographic within our parish, especially our college age students and provide safe activities for them. We welcome your suggestions.

Christie Barbee

Communications Committee
September 2020

Meetings: full committee on 9/16, phone & email with Kirk

Working on:

1. Mailchimp maintenance help for Kirk
2. Website architecture & review
3. collaboration with Christie & the data she gets from her calls
4. survey is ready to go out for emergency contacts

1. A few people are falling through the cracks and need to have their status with Mailchimp updated. We propose that volunteer #1 (probably Will Barbee) be added as an administrator for the Mailchimp account so that someone can assist Kirk with fixing stuff like adding folks back who mistakenly hit unsubscribe.

2. The whole committee & friends (Glenna Musante, Anna Howard, Ed Sharp, Caryn Meade, Will Barbee, Margaret Park, and Imre Polik) plus members of the newcomer's committee (Michael Springston) met to discuss the website.

a. Key constituencies for the website: established parishioners, relatively new members or those who have visited often but not yet become members, window shoppers, and former parishioners

b. Theme for our website: All Are Welcome.

c. Subgoals: The website should host current info, historical info, archived info like old bulletins, newcomers info, and marketing info for the PLC. Additionally it should be a pathway to services like our services on YouTube and offer ways to donate.

Currently the website struggles with redundancies and staying up-to-date. (Note: this is not surprising or unique to CGS.) The committee is seeking a path forward which is sustainable.

Immediate Suggestions:

- Mechanism for requesting quick fixes. Suggest a google doc for volunteer #2 from the communications committee to receive and prioritize requested changes. (For example, Bev McTaggart, Nancy Robinson, Rob Robinson, and Esther Hall are not receiving church emails regularly. This needs to get fixed.)
- Volunteer #3 be an authorized user who each week agrees to spend an hour gathering the pictures, bulletin, and service links to post to the website. Note: this person should not be involved in producing the materials.
- Reemphasize the importance of using the calendar. Suggest that all organizers create Google calendar links which can be shared with the CGS calendar. Either Kirk or volunteer #4 would then accept the calendar link to have it appropriately shown on the website.

Margaret Park and Glenna Musante have agreed to an architecture review over the next month or so. (They're meeting today at 4:30.) The committee will reconvene to review their suggestions to reinvigorate the website. An architecture review should be scheduled to occur every two years.

3. The data being gathered from the calls need to be collated and added to the member database. Suggest volunteer #5 (probably me) to work with Christie to get a list of changes that need to be made. Kirk has agreed to work with us to get a Google sheet of membership data which Christie and I can edit and mark changes so that ACS can be updated. It's under consideration whether it makes more sense

for this to happen in ACS or in Google.

4. The survey is ready to go out as soon as the vestry approves – see attached. While there are people who find receiving a phone call to be a delightful reminder that someone is thinking of them, for many it's an unwelcome intrusion. We need to determine which of our members are which. This survey will start us on that path. (Need action here.)

Submitted: Anna Howard, vestry liaison for Communications Committee, 9/21/2020

Emergency Contact Info for the Church of the Good Shepherd in Raleigh

Very occasionally there is a need to inform everyone of time-sensitive news.

For example, imagine that the Bishops of North Carolina decide on Thursday that we can lift the cap on how many people can come to church in person that Sunday. We'd want everyone to know that before the newsletter went out on the following Wednesday.

Another example: it's 25 degrees outside, and we have no heat in the church building and decide to cancel services.

How would you like us to reach you?

1. Name:

2. Method:

Mark only one oval.

email

phone text

phone call

please remove me from the rolls at the Church of the Good Shepherd

3. Please provide your contact information matching the method indicated above:

4. Is there anything else you'd like us to know?

Church of the Good Shepherd in Raleigh



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