

THE CHURCH OF THE GOOD SHEPHERD

VESTRY DOCUMENTS

FOR MEETING OCCURRING ON
MARCH 23, 2020

TABLE OF CONTENTS

Minutes from February Meeting – page 2

Senior Warden’s Report – page 3

Junior Warden’s Report – page 4

Communications Committee Report – page 5

Outreach and Social Justice Committee Report – page 5

Worship and Music Committee Report – page 6

Fellowship Committee Report – page 6

THE CHURCH OF THE GOOD SHEPHERD

VESTRY RETREAT MEETING

Tuesday, February 18, 2020

Vestry Members Present: Jack Boyne, Jan Harris, Christie Barbee, Jamey Bass, Maggie Fyfe, Anna Howard, Caryn Meade, Chas Sharp, Michael Springston, Sheldon Smith, Rob Zucker, and Cle Newsom-Registrar.

Absent: Kevin LeCount
Caryl Fuller, Treasurer

Clergy Present: The Rev. Imogen Rhodenhiser
The Rev. Joyce C. Cunningham

The meeting was called to order by Rev. Imogen Rhodenhiser at 6:04pm.

I. Opening Prayer:

Rev. Imogen opened the meeting with a prayerful review of the day.

II. Approval of the January Minutes:

A motion was made by Anna Howard to approve the January minutes. Seconded by Jan Harris. Motion carried.

III. Opportunity to Rent Space to Mennonite Church

Pastor Melissa Florer-Bixler from the Raleigh Mennonite Church attended and told us of her church's dilemma of having to find a new place to worship. The building they have used for many years has been sold and the new owner has other plans. They have the opportunity to re-rent from the new owner, Fletcher Foundation Academy, but no classrooms would be available.

Their needs include a worship space for approximately 70 people on Sunday mornings for approximately 3 hours. They typically offer educational classes from 9:30-10:30 and a worship service from 10:30-noon. Additionally, they would like an office space and a conference room where they can meet once a week. They would need 3 classrooms, 2 for adults and 1 for children. They have approximately 7 children in their church and are not opposed to having their children attend our classes.

Their worship service includes lots of singing, some liturgy, and a focus on discernment of preaching in the community. The latter involves their parishioners sharing their experiences. They also enjoy potluck dinners.

The Vestry members were able to ask questions to gain a better understanding of the Mennonite faith and rules. Rev. Imogen then asked that our Vestry members to send her any further questions or feedback after proper reflection.

Senior Warden Report

March 2020

Meetings

- Buildings & Grounds, Communications, Worship, and Finance committee meetings
- Parish Treasurer to review the 2019 diocesan Annual Parochial Report
- Joined the Sunday School Teachers meeting hosted by Maggie Fyfe.
- Monthly Warden meeting with the Jr. Warden and the Rector to discuss general operations and topics to be raised during the March 2020 Vestry Meeting.
- Becky Chapman, owner of Lily Rose Events, to discuss event planning at Good Shepherd.
- Met with our new bookkeeper, Katie Scheffel.
- Meeting with leaders from the Raleigh Boys Choir.

Topics/Events

Reviewed the financial/membership portion of the 2019 Annual Parochial Report of Episcopal Congregations and Missions prepared by Caryl Fuller, Parish Treasurer.

Assisted Nathan Mogilski and Leon Crosby, Facility Manager, during the installation of the new LED lights in the church chancel and nave. The new lights are much brighter and will cost less to operate. Many thanks to Nathan and Leon for their excellent efforts in getting this done safely and efficiently.

Met with the Rector and Jr. Warden to evaluate a request from the Raleigh Mennonite Church to use of Shepherd's Hall for their worship services. This will be further discussed at the upcoming vestry meeting.

With the Rector and Jr. Warden, discussed the use of our facilities for meeting events with Becky Chapman, Lily Rose Events regarding the lack of progress in securing revenue-generating events.

Worked with Kirk Royal, Parish Admin., to send a communication to the congregation from the Episcopal Relief & Development and the Diocese of NC offering guidance on responding to the coronavirus.

Voted in the affirmative for an urgent proposal to accept the bid from Newcomb to replace the chillers.

With the Rector, Associate Rector, Dwayne Holloway, and Bob Goodale, met with Jeremy Tucker, Artistic Director and Conductor of the Raleigh Boychoir, to continue discussions on the use of our facilities.

Set up a time for members of the Endowment Trust to provide an overview for new vestry members.

Faithfully submitted,

Jack Boyne, Senior Warden

Jr. Warden Report – March 2020

- Met with Building & Grounds Committee on 2/19/20. Received input of items to be repaired/dealt with in the Parish Life Center, Church and on the grounds. All input into an Excel document for now – likely to be transposed into a document that can be revised by anyone on the committee on line – rather than by one person alone. Next meeting is 3/17/20 @ 1:15pm in Room 403.
- After the Vestry email vote on March 5-6, 2020, Newcomb and Company was hired to fix the air conditioner for the Parish Life Center. We are told the parts were ordered on March 6, 2020 and may take as long as 3-4 weeks to come in – and a day or two to be installed.
- Meetings attended: Finance Committee, Wardens, Building & Grounds and a miscellaneous meeting with an outside group interested in using the PLC.
- Continuing to try to arrange a meeting with Duke Energy to ascertain possible ways to save energy at CGS. The person I have spoken with came by the church when I was not there – I am still trying to get in touch with him to have a face-to-face meeting.
- Composting at CGS is closer to becoming a reality. Kathy MacLeod has agreed to spearhead this effort. Look for more to come this summer.
- Rain Garden project is coming along – slowly, but coming. Plans are still moving toward construction late April into May. I hope it to be complete and planted by the end of May 2020.
- I am scheduled to be on vacation April 8-29. I thank Caryl Fuller, who has graciously agreed to make sure the Sunday collection is locked in the office safe on the Sundays I am gone.

Jan Harris

March 10, 2020

Communications Committee

- Anna Howard met with Kirk on Jan 29th to start to get an idea of the communications tasks.
- Anna, Caryn Meade, Margaret Park, and Imre Polik met on Feb 12th to discuss what shape our committee might take. The main takeaway here was that the scope was unclear to us.
- Jack Boyne, Anna, and Caryn met with Mother Imogen Mar 3rd to understand our charge.
- Eventual goals include:
 - Internal consistency between clergy, staff, vestry, and the various committees improves communication effectiveness.
 - Major stakeholders are served: established parishioners, relatively new or those who have visited for a while but not yet become established, and window-shoppers.
 - Effort is sustainable without overburdening clergy, staff, or volunteers.
- Next steps:
 - Discuss newsletter to recommend format, frequency, content, and process.
 - Anna to meet with Kirk about the newsletter (scheduled 3/11)
- Next committee meeting 3/18

Submitted by Anna Howard, March 10, 2020

Outreach & Social Justice March 2020 Vestry Report

Maggie Fyfe and Sheldon Smith met with Rev. Imogen on 2/19 to discuss and brainstorm the formation of this new committee and what ministries to focus on this year as a parish.

- Maggie and Sheldon will be co-facilitators of this committee in 2020
- A committee of 6-8 people will be built
- New seeds will be planted and nurtured in 2-3 outreach/social justice missions

Maggie and Sheldon met on 3/5 to further plan and develop our parish's outreach and social justice ministries.

- Made a contact list of Good Shepherd members to ask to volunteer as committee members
- Decided to focus on One Wake membership, Benevolence Requests and a Public School Partnership as our 3 new outreach & social justice seeds for our parish
- Set up a meeting with Rev. Tyrone Fowlkes, the rector of St. Marks Episcopal Church, on 3/12 to discuss One Wake and other possible future ecumenical endeavors
- Set a goal to have first full committee meeting in April

Report written by Sheldon V. Smith

Worship & Music Committee Report March 2020

The committee's last meeting was on Tuesday, 3/3.

Attending: Caryn Meade, Rev. Imogen Rhodenhiser, Mo. Joyce Cunningham, Dwayne Holloway, Jennifer Tlusty, Jack Boyne, David Stroud, Caryl Fuller, Evan Meade

- The Music Ministry will become part of the committee because conversations about music almost always involve liturgy, most of the service transition times involve music, and this allows for a more wholistic approach to the worship service.
- Easter is the target season for a working Funeral Guild (sharing information among various groups involved).
- Several procedural/movement changes were discussed (e.g., items on Altar, Large Cross and Gospel book, Intercessor prior to Prayers of the People) and will be put into place starting Sunday.
- Coronavirus precautions were discussed. The Diocese has recommendations that CGS will follow.
- The organ will be cleaned in the upcoming weeks. This will likely be a two-week process. The money to cover the expense is in the budget.

Next Worship Committee meeting to be held on Tuesday, 5/5 at 6pm in Room 304.

Fellowship Committee

The Fellowship Committee reports that things are quiet at the moment other than the fact that the Chili Cook-Off was rescheduled for April 19th immediately following the 10:15 Eucharist. Pig Pickin' is scheduled for May 2nd, location TBD.