

THE CHURCH OF THE GOOD SHEPHERD
VESTRY MEETING
Monday 11 June 2019

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Clergy Present: The Rev. Bill Bennett, The Rev. Dr. Cheryl McFadden

Vestry Members Present: Don Blankenship, Jack Boyne, Jan Harris, Kevin LeCount, Kitty Pruitt, Ed Sharp, Sheldon Smith, and Jeffrey Whittaker

Meeting Called to Order at 6:03 PM by Senior Warden Don Blankenship

Prayer led by Rev. Dr. Cheryl McFadden

Bible Study: Led by Rev. Bill Bennett using 1st Corinthians 12th chapter on the spiritual gifts within the Body of Christ as apropos of this time of reflection and growth during the search for a new rector

Approval of the Minutes:

Motion to accept May minutes (Made by Jack Boyne/Seconded by Sheldon Smith): **PASSED UNANIMOUSLY**

Finance Committee Report:

1. Revenue and expenses closely offset, and the pattern follows the summer pattern seen last year.
2. The partial 1st quarter draw was taken because of the need to replace the PLC sprinkler system pump. The draw of \$25,000 shows up in the Revenue of the budget report.
3. The cost of security \$165/week was discussed. This will be covered in the Senior Warden’s report.
4. The July financial meeting will be postponed due to the Rev. Patricia Grace introduction.

Approval of Financial Reports: [Attached: May report 05 18 FinComm Report.pdf]

Motion to accept *Financial Reports* (Jeff Whittaker / Jan Harris): **PASSED UNANIMOUSLY**

Associate Rector’s Report

Rev. Cheryl McFadden [Attached: Office of Family Ministry May 2018.docx]

Discussion:

1. The weeklong mission trip to Lumberton, NC 17-22 June will be jointly attended by youth and chaperones from Nativity, Raleigh, and Emmanuel, Southern Pines.
2. VBS is planned for 25-28 June for over 50 children. Ed Sharp reported that credit card donations for VBS can be accepted by the new financial port on the Church Web Site.
3. Rev. McFadden attended “The Spirituality of Fund Raising” at Yale. She is planning to submit a project to the Mary Beth Fee Center for Pastoral Care.

4. There was a discussion of Sunday School attendance metrics. The high/low and average attendance of teachers and students. The average number in the Fall (57) was near the number registered (60). However, there was a drop-off of nearly ½ in the Spring to 34. High and low attendance were correlated to specific events.
5. A new middle school curricula Teen Edge may help boost attendance.

Rev. Bill Bennett

1. Thank you for helping at the Funeral on 8 June. There was an initial concern about the potential large number of attendees and we had sufficient help.
2. On July 15 a Celtic Evening Eucharist is planned at 5:00 PM. The church will be illuminated by candles and it will be meditative. There will be Irish tea and treats after the service.

Senior Warden's Report: [Report Attached with a minor correction: CGS Senior Warden Report June 2018.docx]

1. The riser room fire pump needed replacement at a cost of \$35,000. Thus, draw from the trust to cover this cost and revenue shortfalls was taken at \$55,000. The approved budgeted amount for 2018 is \$100,000 and this draw falls within the approved amount.
2. The Senior Warden recommends a police presence on Sunday morning from 7:30-11:30 am. It will cost \$165.00 for 4 hr.

Motion to authorize the Senior Warden to provide security presence on Sunday Mornings. (Kevin La Count / Sheldon Smith): **PASSED UNANIMOUSLY**

3. The Senior Warden recommends that open vestry seat, due to the resignation of Shannon O'Brien, will be left open until elections in December. At this election, there will be four 3-year seats and one 1-year seat. Membership committee that Shannon chaired will need a replacement.

Motion to leave Shannon O'Brian's Vestry seat unfilled until the next Vestry Election. (Ed Sharp / Kitty Pruitt): **PASSED UNANIMOUSLY**

4. A Pastoral Care hotline has been established for after hour or weekend/holiday contact for a pastoral care emergency. This is a dedicated cell phone which will be shared among clergy on a scheduled basis. The number is 919-831-2008.
5. The new communication director interviews are complete and the new director to replace Julie Allen, who is moving out of state, will be announced soon. There will be an overlap of the position to ensure a smooth transition.
6. Deacon John Linscott retired with a wonderful sermon, reception, and mementos. I personally, and with the sentiments of the Vestry, thank him for many years as a true servant of God. A new deacon will be appointed with the new rector so the position will remain unfilled.

Junior Warden's Report:

1. The evaluation is almost complete to turn over all HVAC, heating, boilers, plumbing and electrical maintenance to Bolton Construction and Service. The cost saving and ability for a one-stop-shop consolidation make this switch logical.
2. The roof inspection is due. It requires a lift or crane and cost estimates are around \$1500.
3. More detail on the fire pump replacement. The system is over 13 years old. The pump froze up and began leaking. The best solution was to replace the pump.

Committees:

Stewardship – *Report submitted and presented by Dr. Jack Boyne* [attached: Vestry Report – Stewardship Committee – June 2018.docx]

1. 2019-20 Goal: To contact pledge givers to ensure they remain active during the transition.
2. Several suggestions outlined in the report will be examined and implemented.
3. The visit and assistance of Pam Gomez will be leveraged with a return trip in the Fall.

IT/Communications- *Presented by Ed Sharp*

1. A donation portal to accept credit cards or Bank Drafts has been installed on the CGS website. It has been tested and can be set up to process recurring donations. It is an independent site that has adequate security and CGS will not have or maintain credit cards information.
2. Documentation has a variety of street addresses for the Church of the Good Shepherd. The official postal address and the one that should be used in the event of a 911 emergency call is 121 Hillsborough Street.

Fellowship *Report submitted by Van Giersch* [attached: Fellowship Committee Report 6.4.18.docx]

1. Revenue generated by the Derby Party/Pig Picking was \$1255.00 due to some generous donations of material and cash.
2. Next events are Rally Day on 9 September and the Oyster Roast 10 November.

New Business:

- The Rector Search Committee will meet 15 June at 3 PM to begin to solidify the members and the process of searching for a new rector.
- Rev. Patricia Grace will be on campus 3 July to chat with staff and will begin her ministry on 8 July.

For the Good of the Order

There was a discussion of minor changes in the liturgy. Particularly the use of the Verger to lead the lay readers to the pulpit. The rationale was discussed.

The meeting was adjourned with a motion by Jan Harris and second by Ed Sharp at 7:53 p.m. and a blessing by Rev. Bennett.

Submitted by

Jeffrey W. Whittaker, PhD
Registrar

Attached:

- Financial Report
- Senior Warden's Report
- Family Ministry Report
- Fellowship Report
- Stewardship Committee Report

The next regular meeting of the Vestry is scheduled for 9 July. Rev. Pat Grace will attend.