

THE CHURCH OF THE GOOD SHEPHERD
VESTRY MEETING
Monday 9 April 2018

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Clergy Present: The Rev. Dr. Robert Sawyer, The Rev. Dr. Cheryl McFadden

Vestry Members Present: Don Blankenship, Jack Boyne, Van Giersch, Jan Harris, Kevin LeCount, Margaret Nobles, Shannon O'Brien (On Phone), Kitty Pruitt, Ed Sharp, Sheldon Smith, Karen Sommerville and Jeffrey Whittaker

Also, in attendance was Caryl Fuller, Treasurer

Meeting Called to Order at 6:04 PM by Rev. Dr. Robert Sawyer

Prayer led by Rev. Dr. Cheryl McFadden

Bible Study: Van Giersch lead the study of John 14:8-17

Approval of the Minutes:

Motion to accept minutes (Made by Ed Sharp/Seconded by Jack Boyne): **PASSED UNANIMOUSLY**

Finance Committee Report: Because of the Bishop's Sunday visit, there was no Finance Committee meeting, hence no report.

Rector's Report:

1. Bob showed the gavel that was presented to him at the February 1996 Vestry meeting. He presented the gavel to Don Blankenship to remain with CGS and these vestry meetings.
2. Bob noted that this was his 256 Vestry meeting and his 46-year wedding anniversary.

Associate Rector's Report

Rev. Dr. Cheryl McFadden: [Report Attached]

There are 18 activities items accomplished in April and listed in the attached report. The key items or ones discussed in the meeting are listed here:

- Men's & LGBTQ Retreats are in planning for the Fall.
- Vacation Bible School: June 25-28. was about making it a 5-day event.
- Presentation on the Mary Beth Fee Center of Pastoral Care will be presented at the May Vestry Meeting.
- Canterbury Trip July 21-28 is full.
- Storm Water Project will be presented at the May Vestry Meeting.
- Playground and Prayer Garden in conjunction with the Parent Morning Out program will be presented at the May Vestry Meeting.

A schedule of preaching after Rev. Bob's retirement, has been created and distributed.

There was a discussion concerning managing the on-call clergy for after hours emergency. One need is to have a single phone number that goes to a cell phone that is swapped to the clergy on duty.

Action: Ed Sharp will check to see if Church telephone phone switch will allow an incoming call to a Church number can be forwarded to an external phone so that the call can be directed to the Clergy on duty.

A paid Youth Minister/Administrative Assistant was recommended because the EYC leaders, Shannon and Mike O'Brien, are moving and Stephanie Bias is stepping down. The Vestry recognized and expressed their appreciation for their years of service to our youth.

A clear job description for the Youth Minister was written. Rev. McFadden said that the Youth Minister's yearly salary was donated so this unbudgeted cost would not be reflected in the budget. Ms. Rev. McFadden requested that the Vestry approve the new position. She recommended that Ms. Robin Brown, who worked at Cheshire House, for the EYC coordinator.

Robin Brown's credentials resume, and letters of reference were distributed to the Vestry. (Attached)

Motion to establish the position of an EYC Youth Minister and fill this position with Robin Brown. (Margaret Nobles/Jan Harris): **PASSED UNANIMOUSLY**

Senior Warden's Report:

1. The Senior Warden, Don Blankenship, on the behalf of the entire Vestry thanked Rev. Bob Sawyer for 22 years of service to the Church of the Good Shepherd.
2. Don presented the Mission Statement, Goals, Responsibilities including criteria for accepting books into the library, weeding criteria and donations as well as other guidelines to the operation of the library.

Action to write a letter of appreciation from the Vestry to the Library Committee. ____

Junior Warden's Report:

1. The stairs in the chancel creek. A handyman was called to correct this.
2. The Facility Use Agreement from the American Red Cross to use the Church of the Good Shepherd as an emergency triage center is still being investigated.
3. The scheduling of a lecture on Church Security is in planning stage for some time in June-July.

Old Business: Pew Repair Action

Van Giersch reported that 3/20 he contacted Alton Goodrich to notify him to begin the pew repair process. He estimates that near the end of April Mr. Goodrich will be able to put the CGS repair on his schedule.

Committees:

Fellowship presented by Van Giersch

- Details of the Pig Pickin' indicates that most of the details are complete.
 - A whole pig will be roasted and moved to Terra Farm

IT/Communications presented by Ed Sharp

- The new website will go live. It has been reviewed and will be able to handle pictures and videos.
- Photographs of the Staff will be done Thursday.

The Clergy was excused from the meeting.

Meeting went to executive session to discuss interim-rector search.

Out of executive session.

Rector Search Committee

- Cochairs approved: Mrs. Meredith Swindell & John Beard
- Other members reflecting the diversity of the parish will be collected and presented to the Vestry for approval.

New Business:

- Deacon Rev. John Linscott will be retiring June 3rd. We need to plan a retirement celebration for him.

For the Good of the Order

The meeting was adjourned at 7:59 p.m. with a motion by O'Brian and seconded by Harris.

Jeffrey W. Whittaker, PhD
Registrar

Attached:

- Family Ministry Report
- Robin Brown's resume and letters of reference
- Church Library Mission Statement

The next regular meeting of the Vestry is scheduled for May 7th.

THE CHURCH OF THE GOOD SHEPHERD
SPECIAL VESTRY MEETING
Monday 7 May 2018

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Vestry Members Present: Don Blankenship, Jack Boyne, Van Giersch, Jan Harris, Kevin LeCount, Shannon O'Brien, Kitty Pruitt, Ed Sharp, Sheldon Smith, Karen Sommerville and Jeffrey Whittaker

This special meeting was called as part of the search process for the Interim Rector.

Before Prior to going to a confidential executive session, Senior Warden requested a motion be considered. As probating a will, issues raised are going to mediation. Mr. Will Cherry, an attorney in our church, is attending the mediation hearing on behalf of the Church of Good Shepherd. His work is *pro bono*.

Motion to authorize the Senior Warden, Don Blankenship, the authority to act on behalf of the full vestry at the mediation in the litigation matter Virginia Episcopal School and the Church of the Good Shepherd v. Daniel A Marbell, Jr. *et al.* was proposed by Shannon O'Brian and seconded by Jan Harris
PASSED UNANIMOUSLY

Jeffrey W. Whittaker, PhD
Registrar