

THE CHURCH OF THE GOOD SHEPHERD
VESTRY MEETING
Saturday 25 August 2018

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Clergy Present: The Rev. Canon Patricia Grace

Vestry Members Present: Don Blankenship, Jack Boyne, Van Giersch, Jan Harris, Kevin LeCount, Margaret Nobles, Kitty Pruitt, Ed Sharp, Sheldon Smith, Karen Sommerville, and Jeffrey Whittaker

Meeting Called to Order by Rev. Grace

Prayer led by Jeff Whittaker

Note: This is an abbreviated meeting because it was at the Vestry Retreat. The purpose of this meeting is to pass resolutions discussed at the retreat and a few other items. Thus, some of the normal Vestry meeting business was postponed to the September Vestry meeting in the interest of time.

Approval of the Minutes postponed until September Vestry Meeting.

Finance Committee Report: postponed until September Vestry Meeting.

- Appreciation to the Treasurer, Caryl Fuller, who submitted the financial report for this meeting.
- The most current financial report should be published within a few days after approved.
- All committee representatives on the Vestry are asked to submit a detailed budget request by Sept 6.
- According to the By-Laws (which were distributed) the Treasurer is a 3- year appointment and should be on this year's ballot for the new vestry members.

Approval of Financial Reports: postponed until September Vestry Meeting

Rector's Report: postponed until September Vestry Meeting

A reminder that the Interim rector will be on vacation the first week in September as indicated during the hiring process.

Associate Rector's Reports postponed until September Vestry Meeting

Senior Warden's Report: postponed until September Vestry Meeting

Junior Warden's Report: postponed until September Vestry Meeting

Committees:

- **Fellowship Committee** postponed until September Vestry Meeting
 - Appreciation to the Van Giersch who submitted the fellowship report for this meeting.
- **Search Committee** report was given by the Search Committee Chairs Meredith Swindell and John Beard at 12:00 PM.
 - The members proposed:
 - Karen Boyne
 - Will Cherry
 - Jan Harris
 - Paul Hoch
 - Anna Howard
 - Susan Jackson
 - Molly Propst
 - Chas Sharp
 - Sheldon Smith

Discussion on the absence of Beyond Our Doors Ministry among the members. It was noted that due to limited spaces, some groups would be absent. It was recommended that BOD invite members of the search committee to a BOD meeting to express their hope for a new rector who is sensitive to this mission.

Motion to accept the names submitted to form the committee to find a new rector at the Church of the Good Shepherd was made by Van Giersch and seconded by Kevin LeCount **PASSED UNANIMOUSLY.**

- Columbarium Committee report was submitted by Ms. Caryl Fuller and presented by Mr. Don Blankenship. The committee presented a proposal to expand the number of niches by 56 at the cost of \$35,000. Cost of new niches will be increased to \$1,500/each to offset the cost of the expansion. The cost will be initially paid for by the Columbarium account held by the trust. (Report attached: 2018 08 – Columbarium Comm Meeting.pdf)

Motion to accept the proposal outlined in the cited Columbarium Comm report to expand the Columbarium was made by Van Giersch and seconded by Jan Harris **PASSED UNANIMOUSLY.**

New Business:

Jennifer Tlusty's mother, Virginia Keaton bequeathed a \$10,000 donation which was placed in Operations until it was voted on. We approved to move the funds into Shepherds Vision to help pay down the loan on the Duncan Giersch Center

Motion to move Jennifer Shepherd's bequeath from General Fund to Shepherd Vision Fund. **PASSED UNANIMOUSLY.**

Old Business:

Security

The Vestry discussed security and the July motion to authorize the hiring of a police person at the Sunday services. Parishioner's comments to the Vestry were carefully considered.

Action Item: Don Blankenship will craft a letter to the parish expressing the spirit of this discussion.

Motion The Vestry will work with the Clergy, staff, and members of the congregation to study the issue of safety and security at our Church. A comprehensive safety plan will be developed to address emergency situations with a target completion date of 12 December 2018. Proposed by Kevin LeCount and seconded by Van Giersch. **PASSED UNANIMOUSLY.**

For the Good of the Order

- A discussion was held on the use of the Vestry as sextons on Sunday. Rev. Pat Grace will take this as a staffing issue.
- It was proposed that Eric Ennis give the CGS a piano which will be moved to the Church for the All-Parish Christmas Party. Ed Sharp will investigate the cost and benefit of accepting this gift.
- Copies of Diocesan Alcohol Policy were distributed. This policy doesn't differ from practices at CGS.

Motion to adjourn (Kitty/Van): **PASSED UNANIMOUSLY.**

The meeting was adjourned at 5:07 p.m.

Respectfully submitted,

Jeffrey W. Whittaker, PhD
Registrar

Attached:

- Columbarium Comm Meeting.pdf

The next regular meeting of the Vestry is scheduled for 17 September

SUPPORTING DOCUMENTS

COLUMBARIUM COMMITTEE MEETING
Wednesday - August 1, 2018

IN ATTENDANCE:

Don Blankenship, Caryl Fuller, Pat Grace, and Sheldon Smith

Columbarium Statistics as of July 31, 2018

Total niches:	80
Niches occupied	49
Niches pre-determined	2
Niches reserved /sold:	24*
Remaining niches available:	5

When the Columbarium was first established, the Vestry designated 4 niches of the original group of 80 for discretionary use by the Rector; there is 1 remaining (*count including rector's discretionary niche).

Plans and pricing have been received from Eickhof for the next group of niches. The new section would be constructed to "wrap around" the window on the west wall of the Baptistry. It contains 66 niches but will overlap the last panel of the original wall so we will lose those 10 niches for a net gain of 56.

Cost of the new columbarium section itself is \$35,500. Additional construction will be required for a wooden base and cap-piece as well as the panel of marker plaques above each stack. Cost for those items estimated at approximately \$2,000-\$2,500. Don Blankenship and Sheldon Smith will coordinate the woodwork; Caryl Fuller will coordinate the plaques. The expense will be paid out of the Columbarium account held by the Trust; there are sufficient funds available.

The Committee discussed pricing for sale of the new niches and agreed a slight increase in cost to \$1,500 will provide for both current and future needs.

The Committee will provide the Vestry all of the information it has gathered to-date with a recommendation and request for approval to proceed with this project. The Committee also recommends and requests the Vestry approve 4 of the new niches to be designated for discretionary use by the Rector, consistent with Vestry action when the first section of the Columbarium was built.

Once the project is approved, the Committee plans to initiate a campaign to talk-up the columbarium's availability. The existing informational brochure is being updated and Pat Grace offered to lead a popular Sunday School class she has done in the past "de-mystifying" the Columbarium.

Respectfully submitted,
Caryl Fuller

